

**VILLAGE OF BELGIUM
APPLICATION FOR OPERATOR'S LICENSE TO SERVE
FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS**

PLEASE ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY

☐ New License ☐ Renewal License ☐ Provisional License Date: _____

TO BE ISSUED: ☐ as soon as approved by Board **OR** ☐ at the beginning of the next license year (July 1)

License Fee: \$35 New or Renewal. License is good for one (1) year. License period runs from July 1 through June 30. No proration for partial year. Provisional licenses are an additional \$15.00

Last Name:	First Name:	Middle Name:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Home Address:	City:	State:	Zip:
Telephone Number:	Email Address:	Date of Birth:	Maiden Name:
Social Security Number:	Driver's License Number and State:	US Citizen:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Check One:

- ☐ I have successfully completed a Wisconsin-approved beverage server training course within the past two years. **Please attach copy of certificate.**
- ☐ I have held an operator's, alcohol, or manager's license within the last two (2) years (if in municipality other than the Village of Belgium **please attach copy of license**).

Parameters for denial of an operator's license:

- Giving false or incomplete information or misinformation on the Application.
- A **FELONY** conviction substantially related to the alcohol licensing activity will result in application being automatically denied.

<ul style="list-style-type: none"> • If you have <u>two or more</u> convictions for any one of the offenses listed below or a combination of two or more convictions for any of the offenses listed below in the past <u>ten</u> years, all of which are deemed to be substantially related to the alcohol licensing activity, your application will be recommended for denial. Please respond YES or NO (do not check box) 	YES or NO	If yes, how many
Have you been arrested or convicted of underage selling of alcohol?		
Have you been arrested or convicted of having an underage person on premise?		
Have you been convicted of any substance abuse?		
Have you been convicted of driving under the influence of any alcohol or controlled substance?		
Have you been convicted of allowing another person to use your operator's license?		
Have you been convicted of selling to an intoxicated person?		
Have you been convicted of selling after hours?		
Have you been convicted of selling without a license?		
Have you been convicted of violation of any part of Chapter 125 State Statutes, not listed above, relating to alcohol beverages?		
Have you been arrested or convicted of charges related to the activities performed while bartending?		
Have you been convicted of any habitual offenses or a felony where the circumstances of the charges are substantially related to the licensing activity?		
Have you been convicted of illegal gambling?		

If you answered yes to any of the above questions, please list the charge(s), location of arresting agency, date of conviction and penalty. If more room is needed please attach a separate sheet.

List all residences for the past 10 years. If more room is needed please attach a separate sheet.

TO THE VILLAGE BOARD OF THE VILLAGE OF BELGIUM, WISCONSIN:

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Chapter 125 of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me. I authorize the investigation of all statements contained in this license application. *New: By my signature below I authorize and consent to the Village's procurement of a criminal history background check and allow the release of my criminal history record information to the Village.* I understand that misrepresentation or omission of facts called for may be grounds for rejection of this application. I also understand that a juvenile record, if related to this license application, will be part of the investigation and may be revealed to Village staff and the Village Board of the Village of Belgium.

I certify that I am the person who made and signed the foregoing application for an operator's license and that all statements made herein are true and correct.

Applicant's Signature

Date

Subscribed and sworn to before me this

_____ day of _____, 20____.

My Commission expires: _____
Notary Public, State of Wisconsin

VILLAGE OF BELGIUM USE ONLY

Provisional Fee (200-00-44111-000) \$15:	Date Paid: _____	Cash <input type="checkbox"/>	Check <input type="checkbox"/>	Credit Card <input type="checkbox"/>
Application Fee (200-00-44116-000) \$10:	Date Paid: _____	Cash <input type="checkbox"/>	Check <input type="checkbox"/>	Credit Card <input type="checkbox"/>
License Fee (200-00-44111-000) \$25:	Date Paid: _____	Cash <input type="checkbox"/>	Check <input type="checkbox"/>	Credit Card <input type="checkbox"/>

License good from July 1, _____ to June 30, _____

License #: _____

Background check complete: ☐ DOJ ☐ CCAP

Village Board Approval: _____

Filling out your application

- An Operator License is a privilege, not a right. Applicant must be at least 18 years of age by the time of issuance. **Any false answers or omissions may result in the denial of your application.**
- An application fee of **\$10 is due when the application is submitted.** A license fee of **\$25** is due upon license approval. A license will not be granted until payment is received.
- This application must be filled out **accurately and completely.**
- If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the Village Clerk for clarification.

Review of your application

- The Village Clerk will perform a background check to verify that the information you have provided is complete and accurate. A **social security number is required** in order to accurately complete the background check.
- If there are concerns about your arrest and/or conviction record as it relates to your application, or if it appears that you have falsified or omitted information from your application, your application may be denied or put on hold for clarification.
- *New for 2020:* You have the right to obtain a copy of the criminal history record obtained by the Village and the right to challenge the accuracy and completeness of any information contained in that record, and to obtain a determination as to the validity of such challenge before a final determination regarding your license is made by the Village.
- Each application requires Village Board approval. **Applications must be received by the first Monday** of the month in order to be included on the Village Board Agenda.